



**BOARD OF SELECTMEN**  
P.O. BOX 725  
FITZWILLIAM, NH 03447  
(603) 585-7723 Fax: (603) 585-7744  
Email: fitzwilliamnh@fitzwilliam-nh.gov

**BOARD MEETING MINUTES**  
**November 13, 2019**  
**7:00 P.M.**

**Selectmen Present:** Daniel Baker, Robyn Bates, Charles Kenison

**Guests:** Suzanne Gray, Paul Kotila, Paul Haynes

Mr. Baker called the meeting to order at 7 p.m.

**PRIMARY:**

**7:00 PUBLIC COMMENT** - No comment

**\*\*\* APPROVE MANIFESTS**

Mr. Kenison made a motion to approve the manifests. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* REVIEW SIGNATURE FOLDER** – The Selectmen reviewed and signed.

**\*\*\* CONSTRUCTION PERMIT APPLICATION**  
- Map 6, Lot 18

**Map 6, Lot 18** – Mr. Kenison made a motion to approve the Construction Permit Application for Map 6, Lot 18 with the condition of the wetlands setback being verified by the Code Enforcement Officer. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**7:15 NON-PUBLIC SESSION – RSA 91-A:3 II(e) – MEET WITH AMY MANZELLI**

At 7:18 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(e). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:15 p.m. Ms. Bates made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

**\*\*\* MEET WITH SUZANNE GRAY TO DISCUSS LAND USE POSITION**

Mr. Baker mentioned that there were not many applicants. Ms. Gray stated it was about the same, not getting in a lot with expertise. Carol Ogilvie had talked with a couple of people and they are interested. Discussion was held on the hours of the night meetings. Ms. Gray would ask Ms. Ogilvie what the issues were with the people she talked with. Ms. Favreau would check with NHMA per Mr. Baker's request. Ms. Favreau shared there was one applicant from last time. Ms. Gray would look again but only saw one to interview. Mr. Baker asked Planning Board to review resumes and schedule an interview. Ms. Gray stated she would work with Ms. Favreau.

**8:15 NON-PUBLIC SESSION – RSA 91-A:3 II(c) – MEET WITH FIREWARDS**

At 8:22 p.m. Ms. Bates made a motion to go into non-public session under RSA 91-A:3 II(c). Mr. Kenison seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

At 8:45 p.m. Mr. Kenison made a motion to leave non-public session and seal the minutes as disclosure would adversely affect the reputation of the person other than a member of the board. Ms. Bates seconded and the motion passed 3-0. Roll Call vote: Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes.

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**\*\*\* DISCUSS SETTING TAX RATE**

Ms. Favreau created options to drop the tax rate. Ms. Favreau shared that we couldn't artificially deflate the rate totally this year and have the full rate next year. Mr. Baker thought to temper the rate by taking a \$1 off of the rate. Ms. Favreau shared that they still have a healthy surplus. Mr. Kenison mentioned taking out additional surplus to cover the building projects. The Warrant Article for next year would be to take \$150,000 from surplus and not from taxation. After discussion, the Selectmen agreed to take \$292,490 from surplus.

Ms. Bates made a motion to use \$292,490 from surplus to reduce the tax burden. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* APPOINTMENT FORM – ELLIOT INSTITUTE**

Mr. Baker shared that Tracie Loock was interested in serving on the Elliot Institute.

Ms. Bates made a motion to accept the appointment of Tracie Loock. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* ACCEPT RESIGNATION – RECREATION COMMISSION MEMBER**

Mr. Baker reviewed the resignation of Christie Filipi from the Recreation Commission. It was noted that Ms. Filipi has served on the commission for 11 years.

Mr. Kenison made a motion to accept the resignation of Christie Filipi from the Recreation Commission. Ms. Bates seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

Ms. Favreau would draft a thank you letter.

**\*\*\* REVIEW LEGAL INVOICE**

The Selectmen reviewed. Ms. Bates made a motion to approve the BCM invoice. Mr. Kenison seconded. Mr. Baker – Yes, Ms. Bates - Yes, Mr. Kenison - Yes. Approved – 3-0

**\*\*\* SW REGION PLANNING COMMISSION BROADBAND MEETING**

There was a broadband meeting on December 2<sup>nd</sup> in Keene at the Court House at 2 p.m. Mr. Baker would check his schedule.

**\*\*\* BUDGETS – REVIEW**

- Recreation
- Library

Ms. Favreau shared that Recreation and Library were meeting with the Budget Committee this week. The Selectmen discussed CIP requests and it was noted that they were up.

**ON-GOING BUSINESS:**

**\*\*\* STEEPLE PROJECT** – The Selectmen reviewed the spreadsheet created to track the steeple project costs against the phases to better determine the project status per phase and the work completed or left to complete per phase. It was noted that also being tracked was Town employees and Town costs, as well as other contractors. Mr. Baker would send to Mr. Southgate for review.

**\*\*\* PRIME WETLANDS PROJECT**

**\*\*\* AMBULANCE SERVICE**

**\*\*\* SOLAR**

- Review Invoice
- Review Order Appointing Subcommittee

The Selectmen discussed their meeting schedule for December. After discussion, the Selectmen agreed to check agenda items for Wednesday, November 27<sup>th</sup>. The Selectmen would make a decision at their meeting on November 21<sup>st</sup>.

**INFORMATION**

- Letter from DES – Wetlands Permit

**BOARD MEETING MINUTES**  
**November 13, 2019**

**Meeting Schedule:**

**9:00 a.m. - Thursday, November 7, 2019**  
**7:00 p.m. - Wednesday, November 13, 2019**  
**9:00 a.m. - Thursday, November 21, 2019**

Mr. Kenison made a motion to adjourn the meeting at 9:18 p.m. Ms. Bates seconded and the motion passed. 3-0

Submitted by:

Sheryl White  
Secretary to the Board of Selectmen

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Daniel Baker, Chairman

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Robyn Bates

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Charles Kenison  
Board of Selectmen